

Time and service register and all that goes with it.

Working hours and services.

The time and service register is the fundamental element in the service sector. Working hours, absences (for example, holidays, bank national holidays or illness) and services supply in all important areas of SAP® Business One can be easily and quickly managed.

Costs and additional expenses.

Costs, such as transportation rates or food expenses, can be allocated and registered to accounted services. As expenses can be defined over a multilevel model, they can be defined directly at business partner or order level, thus allowing collaborators to automatically account for the correct costs.

Additional expenses, such as material costs or fees (charges), can also be added from the product master data. Correct accounting is ensured by automatic creation of delivery notes (stock transactions).

Automatic invoicing.

All rendered services, as well as presented costs and additional expenses can be accounted for at any desired moment using the invoicing assistant. All documents concerning a business partner can be summarized, thus making it possible to create monthly invoices.

All the created invoices can be mass printed, thus saving lots of time.

Periodic invoices.

Periodic invoices for maintenance, subscriptions or rental services can be stored in the system. The invoicing assistant automatically takes into consideration the payment frequency, which can be flexibly defined.

Nature of the contract.

The standard contract in SAP® Business One can be supplemented by individual agreements, such as reaction time, shift fees, current accounts and hourly subscriptions. The definitions are automatically included in the service register.

Working hours, holidays, overtime.

Individual working time models (work programme) can be individually defined for each employee. For each working day, the intended working period with work begin and work end is defined for every work model. In addition, different time windows can be assigned to corresponding factors. For example, a collaborator's work period on Friday from 8.00 to 18.00 is calculated with factor 1, whereas from 18.00 to 24.00 it is calculated with factor 1.5.

Holiday and overtime balances can be permanently accounted for and updated with the time register.

Controlling.

The collaborator area allows hierarchic superiors to keep track of their employees' presences, absences and accounted services. Employees, on the other hand, have

permanent access to current data, regarding their working hours and holidays balance situation. In the service area, reports on overdue service orders, as well as holding patterns at company, department and collaborator level can be created.

Multiple registration possibilities.

The open structure of **coresuite time** satisfies all data management requirements of modern business. Not only can data be registered in SAP® Business One, but other input possibilities can easily be integrated. For example, a collaborator who frequently travels can send his data over iPhone. On the other hand, employees whose line of work does not include working with computers can use the touch screen to manage their data. **coresuite time** also supports barcode, Legic and Induk media as well as magnetic cards.

Advantages.

coresuite time is a time and service registration system which is not limited to a specific area. Service, material and expenses are allocated to the corresponding area, thus offering your collaborators more flexibility. Double registration or report transcription is avoided, which results in higher levels of productivity within the company. This fully integrated solution is perfect for clients in groups of companies with scattered service branches offices.



You can find more information on this product on www.coresuite.ch/time